

**Performance Scrutiny Committee – Overview and Scrutiny Management
ACTION SHEET – September 2018**

Appendix 2

	Agenda Item	Service area / Performance measure	Action	Responsibility	Outcome
1	Wales Audit Office – ‘Scrutiny Fit for Future?’	Law and Regulation	Establish ways of improving communication between Scrutiny and the Executive	Democracy and Communications Manager	These recommendations have been noted and actions to address this issue being looked into. An update on this will be provided in as part of the Mid-year review of the Scrutiny Annual report.
2			Look at ways of synchronising the Scrutiny and Cabinet Forward Work Programme	Democracy and Communications Manager	
3			Develop Scrutiny specific training for the Executive	Democracy and Communications Manager	
4			Look at improved methods of holding the Executive to account	Democracy and Communications Manager	
5			Provide a Scrutiny training resource based on ‘test cases’	Scrutiny and Governance Manager	
6		People and Business Change	Improve ways of providing Scrutiny with better comparable data from previous years and other Local Authorities	Head of People and Business Change	This has been forwarded to the relevant officers to be considered for future reporting. .
7		Law and Regulation	Refer to the PSC – Place and Corporate to look into the £400,000 overspend on a traveller site	Scrutiny Adviser	Completed
8	Forward Work Programme Update	Scrutiny	The Committee approved the report and the items to be considered during the next two meetings.	Scrutiny Adviser	Work programme updated.